



MINUTES
of the
PINON HILLS CHAMBER OF COMMERCE
Board Membership Meeting
February 20, 2018

The meeting of Pinon Hills Chamber of Commerce was held at the Chamber Meeting Hall, 10405 Mountain Road, Pinon Hills, CA.

Call to Order

The President called the meeting to order at 1805 Hours.

Roll Call & Introductions

The following Board members were present and introduced themselves:

Bill Davison
Wendy Walker
Dina Velez
Lori Weston
Carmen Scherubel
Sandy Young

Other members present were:

Gina Mills
Jane Rowan
Ed Greany
Janet Davison
Carol _____?

Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Minutes

The Secretary was absent. Ed Greany read the Minutes from last month. Lori moved to approve Minutes as read, 2d by Dina Velez. Motion carried.

Treasurer's Report

The Treasurer presented a current financial report and answered any questions. Wendy moved to accept the report and Dina 2nd the motion. The report was accepted as received by the Board.

President's Message & Announcements

None.

Minutes of the Pinon Hills Chamber of Commerce Board Meeting

(Continued)

Correspondence

None.

Standing Committee Reports

Audit Committee

Ed Greany submitted the annual audits for years 2016 and 2017. Ed, Dina Velez and Tiago Lima were on the Audit Committee. We discussed possible ways to liquidate a donated piano which is presently at Lori's residence. It is a Maple finish Baldwin baby grand with non-matching piano bench. Ed explained no response to the reports is necessary. Bill mentioned he would like a response to him from individuals responsible.

Membership Committee

None.

Special Committee Reports

Nominating Committee (3 members appointed at September meeting)

No report due.

Special Committees (Special committee such as Solstice and Summerfest)

Landscaping for Post Office: Wendy reported she has the plants, seeds, etc. and submitted receipt for same. Dina made a motion to approve \$200 for the landscaping project. Lori 2nd the motion. Motion carried.

Scholarship – Deferred to next month for discussion.

Senior Faire – Dina and Carol Smith to call Disiree tomorrow for additional information. A \$25 gift certificate to be donated from Chamber and other sponsors to supplement more giveaways. Dina moved, Wendy 2nd motion and approved by all.

Summerfest – Bill is requesting a budget of \$6000 for event. It is understood that \$4000 will be credited to this event from a \$21,000 County grant fund managed by Lori. That grant is for "marketing" Pinon Hills. Motion by Dina to approve the \$6000 budget 2nd by Lori. Motion carried.

Old Business

None

Minutes of the Pinon Hills Chamber of Commerce Board Meeting

(Continued)

New Business

At 2000 hours, Disiree was contacted by phone to replace Wendy who had to leave the meeting. This action was to maintain a quorum.

1. The subject of D&O insurance was brought up for discussion. Ed explained this insurance is very expensive and is not covered by our standard liability policy. Carmen mentioned her D&O coverage runs over \$1100. D&O stands for Directors and Officers. Ed just inquired for his radio club two months ago and it is expensive and often cost prohibitive. Lori to investigate into it for a report next month.
2. Lori gave a presentation about the County grant we are receiving. We have been awarded a grant of \$21,000 to promote tourism or to market Pinon Hills. The initial payment to us will be \$11,000. This is to help with the installation of a 3'x9' LED sign mounted under the Casa Ortega Restaurant sign with their cooperation. A formal contact will be necessary to address who pays electricity, etc. Solar power is also a consideration in the future. Some concerns are what if the restaurant sells (it is listed now) or happens to go into foreclosure. The County has already approved the sign at that location. The sign will cost \$14,000 and must be installed by June 1 to comply with the grant. There will be a traceable phone number on the sign. Without a vote it was agreed to go with the current plan per Lori's work on this project and further discussion will be via group email.
3. Bill brought up the subject of a proposal for his church to purchase a one 51% share of the market value of the Chamber building. If this were approved an initial sum would be paid to the Chamber with the Chamber having a "carry back" loan for the remainder. Bill reported the church already has their funds. It will be quite expensive for a formal appraisal. There is a possibility the parties can come to an agreement based on extensive investigation by some of our realty members.

Certain improvements will be necessary to the building. There must be a handicap ramp for access and some interior improvements. The church will be responsible for 51% of these costs and the Chamber 49%.

At this time, Sandy moved to tell the church we are interested and we will need to research some appraised estimate to start with. Lori 2nd the motion. All approved.

Minutes of the Pinon Hills Chamber of Commerce Board Meeting

(Continued)

For the good of the Chamber

None.

Adjournment

The next Board meeting will be March 20. The meeting was adjourned at 2140 hours.

Submitted by Ed Greany, Acting Secretary



MINUTES
of the
PINON HILLS CHAMBER OF COMMERCE
Board & General Membership Meeting
September 19, 2018

A meeting of Piñon Hills Chamber of Commerce was held at the Chamber Meeting Hall, 10405 Mountain Road, Pinon Hills, CA.

Call to Order

President Bill Davison called the Board meeting to order at 1800 Hours and determined we have a quorum present.

Pledge of Allegiance

The Pledge of Allegiance was led by Eddy Harrison of the Piñon Hills/Phelan CERT team and recited by the members.

Minutes

Due to a lack of a quorum at the April 17, 2018 meeting, the Minutes of the last meeting were not available. Bill asked Ed Greany to read his reconstructed Minutes of the April 10th and 17th Board Meetings. Ed also read from his rough notes of the May 1 meeting. Bill asked that these all be filed and retained with our normal history of Minutes.

Lori Weston discussed the financial reports previously email to the Directors and Officers. A small amount of these reports were available and passed out. They indicate an overall gain thus far this year of \$2600. Summerfest was a big success with a small loss of only \$50. The balloon ride was the biggest attraction and only two refunds were requested.

All monies have been received from the County for the sign and all our bills are paid. The sign is to promote tourism. We need to start our advertising program for it. We presently have four sponsors who paid \$60 for a page on our sign. Apparently a phone number for our sponsors is not displayed thus in the experience of Davison Electric, no phone calls were received as a result of the sign. Lori said there is a need to set an amount for advertising.

Bill called for a vote indicating receipt of these financial documents. Vote passed 5-0.

Lori introduced Savanna Phelps as our Miss Piñon Hills. She represented the Chamber at Summerfest and will be riding in the upcoming Phelan Phun Days Parade. She will require a female chaperone escort who will not ride in the parade.

Committee Reports

Lori is the Chairperson for the Nominating Committee. Other members of the committee include Cheryl Beaman, Roxanne Wilson, and Ed Greany.

Cali Bond (DCB bank) has agreed to run as a Director as well as Scott Brown (High Desert Keepers) and Yvonne Barton (The Big Rock Inn). Ramon from Piñon Hills Transmission, Lou Ortega (Casa Ortega), and Maria Lama (Escrow Junction) have all agreed previously to run but were absent from the meeting.

A discussion began regarding one or more person acting as a Director or Officer which may conflict with the proposed Bylaws.

At this time, we have run out of time for the Board meeting. The Board meeting was adjourned at 1910 hours.

The General Membership meeting began at 1912 hours.

Several members brought pot luck items which were shared.

Bill announced that next month's Board meeting will begin at 1730 hours (half hour early) to be sure we complete business before the General Membership meeting.

A few copies of the proposed Bylaws were available for those who stated they did not receive them via email. Among those were Eddy Harrison who stated he wanted 30 days to review them before voting on them. Bill announced the Bylaws would not be voted on since not all members received a copy within 30 days of this meeting.

Bill introduced Ed to present the proposed Bylaws for discussion.

Ed read the Bylaws from his work copy. Much discussion ensued and many contributed thoughts and ideas regarding various articles. Ed took copious notes for editing another copy to present at the next meeting.

Adjournment

The meeting was adjourned without a vote at 2115 hours.

/s/ Ed Greany, Secretary Pro Tem



MINUTES
of the
PINON HILLS CHAMBER OF COMMERCE
Board & General Membership Meeting
October 16, 2018

The **BOARD OF DIRECTORS MEETING** of Piñon Hills Chamber of Commerce was held at the Chamber Meeting Hall, 10405 Mountain Road, Pinon Hills, CA.

Call to Order

President Bill Davison called the Board meeting to order at 1730 Hours and determined we do not have a quorum present. Due to a lack of quorum, the meeting was delayed until 1755 when Lori Weston arrived making a quorum.

Board of Directors present: Bill, Lori, Ed, Wendy, and Carmen.

Ed Greany reported that he received an email from Sandy Young resigning as Secretary. Bill asked Ed to act as Secretary for the remaining term and take Minutes.

Pledge of Allegiance

The Pledge of Allegiance was led by Ed Greany and recited by the members.

Minutes

The Minutes for last month's meeting were read by Ed. The Minutes were approved as corrected without motion.

Financial Report

Lori discussed a \$240 accounts receivable entry for St. Mary's. This is for the use of the building on Wednesdays for the health nutrition classes January through September. Bill questioned why we are billing them if the church already pays for Wednesdays. The \$240 actually should be \$250. Should we be invoicing them if they are using the building on Wednesdays? Bill and Lori will find out why the invoice was not paid.

Carmen recommended we put \$10,000 back into the money market account from the checking account.

Ed moved to acknowledge the receipt of the financial reports by Lori, 2nd by Wendy. Motion passed unanimously.

A discussion involving the LED sign at Casa Ortega ensued to determine how much we should pay Casa Ortega each month for electricity use. Carmen moved 2nd by Wendy to pay \$140 per month for pole rental. We owe for 7 days in May through the end of August for a total of \$441.60. Bill suggested to pay \$1001.60 to cover through year end. Carmen moved on that suggestion, Lori 2nd. Motion carried.

We approved paying property tax on building \$159.60.
Wendy moved to pay the Sec of State \$25. Carmen 2nd. Motion passed. Later Wendy checked with the portal and saw where the \$25 was paid earlier in the year.

The Board Meeting adjourned at 1855 hours.

GENERAL MEMBERSHIP MEETING MINUTES

The General Membership meeting was called to order at 1900 hours.

Scott moved to approve the revised By Laws as published. Wendy 2nd. Richard Hall and Bill Davison will do official ballot count. A hand count was done with 16 unanimous votes and zero nays. Motion passed.

Some discussion about nominations and what individual might accept a nomination for various positions if nominated. Lori Weston and Cheryl Beaman agreed to consider a nomination for the office of Treasurer, Ed Greany agreed to consider a nomination for the office of Secretary, Scott Brown agreed to consider a nomination for the office of Vice President, and Lori Weston agreed to consider a nomination for the office of President.

Additional nominations were offered for Boardmember. Those include Richard Hall, Yvonne Barton, and Cali Bonds. Wendy and Carmen will remain to fulfill their terms. Bill Davison, Bill Bailey, and Kiki will not be returning to the Board.

The official new By Laws were signed by Ed Greany as Secretary, Lori Weston as Treasurer, and by Bill Davison as President.

Adjournment

The meeting was adjourned without a vote at 1942 hours.

/s/ Ed Greany, Secretary Pro Tem

The sign-in sheet for October 16, 2018 General Membership Meeting was signed by:

- Bill Davison
- Wendy Walker
- Lori Weston
- Sharon Benyo
- Yvonne Barton
- Cali Bends
- Valerie Piorkowski
- Scott Brown
- Cheryl Beaman
- Carmen Scherubel
- Richard Hall
- Roberta Greany
- Ed Greany
- Alex Brandon
- Carl Swift
- Penny Swift



MINUTES
of the
PINON HILLS CHAMBER OF COMMERCE
Board & General Membership Meeting
November 20, 2018

The **BOARD OF DIRECTORS MEETING** of Piñon Hills Chamber of Commerce was held at the Chamber Meeting Hall, 10405 Mountain Road, Pinon Hills, CA.

Call to Order

President Bill Davison called the Board meeting to order at 1807 Hours and determined we have a quorum present.

Board of Directors present: Bill Davison, Ed Greany, Wendy Walker, and Carmen Scherubel. Lori Weston was present by phone and arrived at 1820 in person.

Pledge of Allegiance

The Pledge of Allegiance was led by Eddy Harrison and recited by the members.

Minutes

The Minutes for last month's meeting were read by Ed. Carmen moved to accept the Minutes as read; 2nd by Wendy. The Minutes were approved.

Old Business

Bill Bailey asked about the metering of our sign as we are on the restaurant's meter with them. It is pretty much accepted the site is less than desired due to the setback distance from the roadway and it is difficult to see. Ed recommends looking into relocating it on an unused pole near the Big Rock Inn on highway 138. After some discussion Ed recommended we table the discussion for the new Board to take up. The President agreed.

Financial Report

Lori presented the Financial Report via email which included the P&L and the Balance Sheet. Ed inquired if the \$10K was transferred back into our money market account. Yes it was after the printing of the report. Ed also inquired about an entry on the P&L which looked strange. Lori explained it included a \$1001 payment to Casa Ortega for utilities. She agreed to relocate that expense into advertising.

Old Business (cont'd)

Lori suggested we look into running Bingo as an income-producing activity. The Timberline Lions Club in Wrightwood discontinued their Bingo games and wish to sell their Bingo equipment they value at \$2000 for less than half of that amount. A committee was formed headed by Lori to inquire into the feasibility of running Bingo.

The Board Meeting adjourned at 1903 hours.

GENERAL MEMBERSHIP MEETING MINUTES

The General Membership meeting was called to order at 1904 hours.

Pledge of Allegiance

The Pledge of Allegiance was led by Eddy Harrison and recited by the members.

Minutes

The Minutes for last month's meeting were read by Ed. Scott moved to accept the Minutes as read; 2nd by Bill Bailey. The motion passed.

Old Business

None.

New Business

Bill asked each in attendance to introduce themselves.

Prior to voting for the officers and directors for 2019, Bill asked for each candidate to introduce themselves and give a short bio & why they seek everyone's vote. Candidate introductions were given by Ed Greany, Cheryl Beaman, Yvonne Barton, Cali Bonds, Scott Brown, Richard Hall, and Lori Weston.

A roll call of our members in good standing were read and a voting ballot distributed to those on the list in attendance. Upon tallying the votes Bill announced the newly-elected officers and directors as follows:

- Lori Weston, President
- Scott Brown, Vice-president
- Ed Greany, Secretary
- Cheryl Beaman, Treasurer
- Richard Hall, Cali Bonds, and Yvonne Barton, Directors.

Wendy and Carmen will continue in their term as Directors

The installation dinner was discussed. It should be December 18th (3rd Tuesday) to be held on our normal meeting date to begin at 6 p.m. at Casa Ortega Restaurant. The back room to be requested.

Adjournment

The meeting was adjourned without a vote at 2000 hours.

/s/ Ed Greany, Secretary Pro Tem

The sign-in sheet for November 20, 2018 General Membership Meeting was signed by:

- Bill Davison
- Wendy Walker
- Lori Weston
- Yvonne Barton
- Cali Bonds
- Valerie Piorkowski
- Scott Brown
- Cheryl Beaman
- Carmen Scherubel
- Richard Hall
- Roberta Greany
- Ed Greany
- Carl Swift
- Penny Swift
- Bill Bailey
- Jeanna Mills
- Anita Myers
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MINUTES
of the
**PINON HILLS CHAMBER OF
COMMERCE**

BOARD MINUTES

The Board Meeting of Pinon Hills Chamber of Commerce was held on December 18, 2018 at the Casa Ortega Restaurant, 593 Route 138, Pinon Hills, CA in conjunction with the installation of the 2019 Board Members.

Call to Order

President Bill Davison called the meeting to order at 1800 Hours. Bill introduced newlyweds John and Lori Weston who were married Sunday.

A meal was being served by the restaurant. The Board members have a choice of:
1. Enchilada and a taco, 2. Relleno and a taco, or 3. Enchilada and Chile Relleno. Each meal included rice and beans. The meals for Board members are being paid for by the Chamber.

Bill requested Lori Weston and Ed Greany to take over the Facebook postings. Carmen spoke up and requested to help with this function.

The induction ceremony was conducted by Tony Spampinato. Tony read the duties and responsibilities of each office to which each officer answered "I do." He then read the Oath of office to which each answered together "I do." Don Fish, owner of Valle Vista Productions and publisher of Tri-Community NewsPlus, took photos of the newly-elected Board of Directors.

Lori explained her vision for Pinon Hills to include a visitor's center with a 1000 seat meeting hall. Richard Hall explained the possibility of a grant from nine native tribes from Canada, the U.S. and South America for completing Lori's project. Lori asked in general if we are in agreement to help the community with this project. All were in agreement with no objections. She is looking for growth in Pinon Hills. Ed asked her to expand on the word "growth". She elaborated and it will be a controlled growth without the "Walmarts" type coming in.

Scott Brown motioned, 2d by Yvonne Barton to move forward to entertain and discuss the project further. Motion carried with one abstention by Richard.

Minutes

Ed read the Minutes of the November 20th meeting. Carmen Scherubel moved to accept the Minutes as read, 2nd by Richard. Motion carried.

Treasurer's Report

Treasurer Lori presented a current P&L Statement and Balance Sheet answering any questions. One entry for \$158.60 was for last year's business cards for the Board members. Many Board members did not use them. Lori paid for them herself. Scott moved to reimburse Lori for the \$158.60 cost, 2d by Wendy Walker. Motion carried.

We need a Budget for 2019. Lori began by listing the various committees to fill as follows:

AUDIT Committee: Cheryl Beaman (Chair), Valerie Piorkowski and Anita Myers.

BUDGET Committee: Richard Hall (Chair), Cali Bonds and Scott Brown.

NOMINATING Committee:

SCHOLARSHIP Committee: Carmen Scherubel (Chair).

SUMMERFEST Committee: Tabled for future appointment.

TOURISM Committee: Wendy Walker (Chair) and Scott Brown.

Lori mentioned the grant application from the San Bernardino County must be completed by January 10th and we must have 50 business members in order to qualify. We only have 39 presently. We must gain more business members and keep the same ones we already have. Don Fish addressed a membership plan for the three Chambers (Phelan, Pinon Hills, & Wrightwood). Lori mentioned she has been invited to be on the Board for Wrightwood's Chamber. A discussion ensued without a motion with some objections but all agreed the three Chambers should work together in harmony for the betterment of each one.

MEMBERSHIP Committee: Carmen (Chair) and Yvonne Barton.

COMMERCIAL Committee (Marketing):

Scott made a motion again to reimburse Lori for the \$158.60 cost of business cards, 2d by Richard. Motion carried (again).

Motion by Ed to adjourn the Board Meeting, 2d by Richard. The Board Meeting was adjourned at 2003.

There was no General Membership Meeting for December, 2018.

Ed Greany, Secretary

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Note:

There was no Open session General Membership Meeting this date.

The following signed the meeting sign in log:

Ed Greany  
Michelle Harron  
Bill Davison  
Richard Hall  
Cali Bonds  
Yvonne Barton  
Carmen Scherubel  
Marvin Harper  
Scott Brown  
Wendy Walker  
Jeanna Mills  
Dane Mills  
Don Fish, Jr.  
John Weston  
Anita Myers  
Janet Davison  
Valerie Piorkowski  
Eddy Harrison  
Cheryl Beaman  
Robin Greany



## NOTES

of the

## **PINON HILLS CHAMBER OF COMMERCE**

**Board & General Membership Meeting**

**April 17, 2018**

**THESE ARE NOT MINUTES DUE TO A LACK OF A QUORUM PRESENT**

A meeting of Pinon Hills Chamber of Commerce was held at the Chamber Meeting Hall, 10405 Mountain Road, Pinon Hills, CA.

### ***Call to Order***

President Bill Davison called the meeting to order at 1800 Hours.

### ***Pledge of Allegiance***

The Pledge of Allegiance was recited by the members.

### ***Minutes***

The Minutes of the last meeting was not available. Bill asked Ed Greany to reconstruct the Minutes of the April 10<sup>th</sup> Special Board Meeting by interviewing members who were in attendance, etc.

Lori Weston began by describing the status of the scholarship program. A Point of Order was brought up by Charlie Johnson advising a lack of a quorum. Heavy discussion ensued. This will not be an official meeting since we do not have a quorum present. Phone calls were placed in an attempt to raise additional directors to attend. Bill advised business cannot be conducted but we may have a general discussion.

The question was raised what bills can be paid without approval of the Board when there is no quorum. Basically, none unless they were previously approved (such as Summerfest). We have the liability insurance invoice which is due and needs to be paid.

### ***Guest Speakers***

1. Richard Hall, Director for the Mojave Water Agency and Chamber member addressed some water issues.
2. Scott Brown of High Desert Keepers discussed desert cleanup of dumped tires, etc.
3. Diana Amaya of St. Mary's Hospital discussed the health meetings held each Wednesday right here in the Chamber building at 10 a.m. All are invited.

We discussed Summerfest which is on Monday, June 2. Lori will have a meeting to attend Monday, May 7<sup>th</sup>.



Lori discussed a Summerfest vendor called Doubletree Carriage. This is a horse-drawn carriage which is featured sometimes at the Inn in Riverside downtown. They are planning on acting as a tram to bring attendees to and from the balloon rides at Summerfest and the Casa de Oro Restaurant. We may have two carriages.

Bill asked Ed how is the reconstruction of the Minutes of the Special Board Meeting of April 10<sup>th</sup> coming along? He has asked Wendy Walker for a copy of her tape recording but hasn't received anything yet.

If no quorum then what?

### ***Adjournment***

The time of adjournment is not known.

These notes were transcribed by Ed Greany from an audio recording that night obtained from Carmen Scherubel. The audio quality was generally faint and difficult to understand at times.

/s/ Ed Greany, Transcriber